

Mrs. Parr's Classroom Procedures

1. Class starts when the bell rings. You should be ready to participate in the class activities, whether it is taking notes or lab activities.
2. You are tardy if you have not signed in on the smartboard by the time the bell rings and class begins.
3. You should always ask permission to leave the room. Any unauthorized departure will result in immediate referral to the office.
4. You may move about the room as needed, however, you are expected to be courteous and not disrupt myself, or your peers.
5. I allow 4 passes each quarter to be used for the bathroom/drinking fountain. The student may use the passes as he/she sees necessary, however, when the 4 passes have been used, I will not allow the student to leave the room.
6. It is your responsibility to obtain assignments when you are absent from class. You have 3 days to turn the assignments in for full credit. After 3 days, the assignment will be worth half credit, and after 5 days, the assignment will not be accepted. All absences after the 5 verified by the parent/guardian will be considered unexcused and the student will receive a zero for all work missed – as outlined in the student handbook. Absolutely no late work will be accepted for any other circumstances.
7. Each class will have an assigned tray for assignments due. I will clear this tray every afternoon. **ALL** assignments are to be turned in tot his tray!
8. Absolutely no talking will be permitted during testing. Talking during a test will result in immediate referral to the office and a grade of 0 for the test. This will be enforced strictly.
9. Absolutely no cell phones, electronic games, or makeup will be allowed during regular class time. Using/displaying these items during class time will result in confiscation of the item. Parents may pick the item up at their earliest convenience.
10. You should always ask permission before using computers or equipment in the classroom, lab, and shop.
11. Always report accidents immediately to me – the instructor.
12. The classroom, lab, and shop will be cleaned at the end of each class period. I expect each student to respect the classroom furniture and setting. This includes pushing in chairs at the end of the class period.
13. The dress code outlined by the student handbook will be **STRICTLY!**

Grading

- A 100 – 90
- B 89 – 80
- C 79 – 70
- D 69 – 60
- F 59 – 0

Final grades will be comprised of:

Completion	100 pnts
Homework	100 pnts
Tests	100 pnts
Participation	100 pnts
Final	100 pnts

Completion: I will hand out 20-25 point assignments in class. These assignments will be turned in before the end of class and will be given full credit for effort. I will average these points for the participation portion of the final grade.

Homework: I will give some 25-50 point homework assignments that are expected to be completed outside of class. The average of these assignments will comprise the homework portion of the final grade.

Tests: We will have an exam at the end of each unit. I will take the average of these exams as the test portion of the final grade.

Participation: I will start each student out with a 100 point participation grade. Each time a student does not participate in class, I will deduct 5 points. Points may be made up by requesting extra assignments.

Final: I will administer a comprehensive final exam each semester. This final exam will be worth 100 points and will be figured into the student's semester grade, but not their quarter grade.

Extra Credit: I will allow 20 points of extra credit work each semester. Extra credit may be obtained by participating in FFA activities or by asking for extra assignments. I will post extra credit opportunities on my homepage when available.

Discipline Plan:

- 1st warning – verbal in class warning
- 2nd warning – detention and a note home to parents
- 3rd warning – referred to office

I would also like to outline specific daily offenses that should be avoided.

- | | |
|--|--|
| 1) Not bringing a writing utensil and/or binder to class | Reduction in participation points |
| 2) Foul language | Discipline Plan |
| 3) Sleeping in class | Discipline Plan and/or Reduction in participation points |
| 4) Tardies | Outlined in Student Handbook |
| 5) Not participating in class activities | 0 participation points for day |

Guidelines for Success

- P – pay attention
- A – always be prepared
- R – respect yourself and others
- R – reach your potential

I hope this year proves to be successful for our classroom, our agriculture department, and our school.